



GlowAcupuncture

PRIVACY POLICY

GENERAL

For a good treatment, it is necessary that I, as your treating acupuncturist, prepare a file. This is also a statutory duty imposed by the Medical Treatment Contracts Act (WGBO). Your file contains notes about your state of health and data about the examinations and treatments performed.

In some cases and **only with your explicit consent**, I might ask for information from another care provider, for example, your general practitioner. This data will also be included in your file.

Glow Acupuncture does its best to ensure your privacy. This means, among other things, that I handle your personal and medical data with great care and ensure that the access to data is secured with a double-authentication software and no unauthorized persons can breach your privacy.

As your treating acupuncturist, I have sole access to the data in your file. In addition, I have a legal duty of confidentiality (professional secrecy).

The data from your file can also be used for the following purposes:

- To inform other health care providers, for example, that the treatment has been completed or for a referral to another therapist. This only happens **with your explicit permission**
- For use for observation, during my absence
- For the anonymized use during a peer review



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- ❑ A small part of the data from your file is used for the financial administration so that I or my administrator can draw up an invoice.

If I want to use your data for another reason, I will first inform you and ask your permission explicitly.

You are free to withdraw your consent at any given time.

PRIVATE DATA ON THE INVOICE

The invoice you receive contains the information requested by the health insurer so that you can Declare and claim it:

- Your full name, address, and place of residence
- Your date of birth
- Date of treatment
- A short description of the treatment
- Name of your insurer and your client number

QUESTIONS

If you have any further questions regarding our Privacy Policy please do not hesitate to email us at info@glowacupuncture.nl.